

Research & Scholarship Council Minutes
November 6, 2013 9 a.m.
Norman Hall Room 158

Attendees:	Sue Alvers	Florin Curta
Irene Cooke	Jim Ferrer	Paul Mueller
David Hahn	Suzanne Sindledecker	George Samraj
Mirka Koro-Llungberg	Stephanie Gray	Henry Frierson
Sobha Jaishankar	Mindy Menn	

Mirka Koro-Ljungberg called the meeting to order at 8:58 am. Introductions were made and the October minutes were approved.

Chair's Discussion – Mirka Koro-Llungberg

- Mirka thanks Paul Mueller for the draft memo from SCORS to David Norton, VP of Research, asking to waive IDCs for site and supplemental REU proposals to the National Science Foundation and other agencies with similar programs. This is to help promote undergraduate research. Members were asked to review the memo and contact Mirka or Paul for revisions before November 26.
- REMINDER: Dec 6 meeting is rescheduled to Dec 4.
- Mirka sent out emails to the deans about the distinguished professors. She's heard from 6 so far and we recently sent out a reminder email.

Report on Effort Reporting – Jim Ferrer

- Gave a brief background on Effort Reporting. It was adopted in 2011 federal and state reporting. The old system used the CRT screens
- Scott Madden Management Consultants was hired to improve the system.
 - Proposed new system features are for the data to feed into the Instructor Workload area from several areas.
 - Drop down menus feed in from EMPL Records.
 - Calculation of contact hours will be automated
 - Instructor notification four weeks prior to the end of term
 - Departments will have the ability to correct some errors.
- System is in testing phase and will be ready for all faculty to use in Summer 2014

Proposal to Expand and Reorganize the APB

- The President presented the proposal to expand and reorganize the Academic Personnel Board.
- Members would increase from 6 to 10-12 members.
- There would be two panels within one APB Committee. One panel for tenure track and one for non-tenure accruing cases.
- Paul Mueller who is on the APB gave an explanation on how the committee boards.
 - Concern is that all board members are tenure track and reviewing non tenure accruing cases.
 - Is this fair to everyone? Should individuals be evaluated by their peer group?
 - Shouldn't there be different forms?
- Mirka will draft a statement endorsing the reorganization of the APB and send it to members for review.

Human Subject Payment Program – Suzanne Sindledecker

- Suzanne gave an update on the payment program for human subjects. The new program went live August 2012 with several departments and colleges using it.
- New to the system is a pre-paid VISA card. Human subjects can use it anywhere with no charge to the user at the point of sale. Departments can request gifts cards also if they wish.
- Requesting social security numbers of human subjects for 1099s was increased from \$25 to \$75.

Grant Assistance – Stephanie Gray

- UFIRST is an integrated research support tool.
 - It streamlines research administration processes
 - Provides user-friendly systems for tracking and reporting
 - Targets our resources where they can have the best impact
 - Proposed development tools are a budget builder, investigator profile with grants.gov functionality and document repositories.
 - The process was started in July 2013. In October 2013 projects were initiated to improve training curriculum, redesign award setup, to create an integrated dashboard and to improve reportable data.
 - Sponsored Research wants to know what would have the biggest impact on helping faculty engage more in their sponsored activities?
- MyInvestigator
 - Phase I is completed
 - Roll-out for Phase II and improvements to Phase I are planned for January 2014

Meeting was adjourned at 11:05 a.m.